ATI
COLLEGE
STRIVE FOR EXCELLENCE

ISSUANCE OF STUDENT ID FORM

INSTRUCTION

STEP 1: Fill out the form.
STEP 2: Make payment to the Finance Department.
STEP 3: Submit the form to the Administration Department for processing

A PROCESSING TIME IS MINIMUM 3 WORKING DAYS FROM THE DATE OF APPLICATION.

INCOMPLETE FORM WILL NOT BE PROCESSED.

STUDENT DETAILS

NAME

NRIC / PASSPORT NO.

STUDENT ID   **PROGRAM**

CONTACT NO.   **INTAKE**

TYPE OF ID ISSUANCE:

☐ EXTENSION OF STUDENT ID *(RM 10.00)*

☐ RE-ISSUANCE OF STUDENT ID *(RM 50.00)*

_____   _____
SIGNATURE   **DATE**

ACKNOWLDEGEMENT OF RECEIPT

NAME

NRIC / PASSPORT NO.

CONTACT NO.

_____   _____
SIGNATURE   **DATE**

FOR OFFICIAL USE ONLY

DEPARTMENT	NAME	SIGNATURE	DATE	REMARKS
FINANCE				
ADMINISTRATION				